

ASCLS-SD Board of Directors Meeting
Conference Call held February 8, 2011 - 5 pm

BOD members on the call: Deb Pravecek, Lezlee Koch, Robert Jenson, Susan Lopez, Kay Rasmussen, and Shirley Heber

BOD members absent: Mary Jo Rohrbach, Kelsey Mertes, Rachael Schilder, and Michelle Friesen

Committee member present – Lori Murray

1. Deb called the meeting to order at 5 pm. Minutes from the January meeting were reviewed, with no suggested corrections or additions. Bob moved to accept the minutes, seconded by Kay. Motion carried.
2. The January financial statement was reviewed with no suggested corrections or additions. Susan moved to accept the report, seconded by Kay. Motion carried.

3. Standing Committee Reports:

- a. **Nominations:** Lori presented a full slate of candidates for 2011-2012. The list will be forwarded to Lezlee for preparing ballots at the spring meeting.
 - i. **President – Lezlee Koch**
 - ii. **1st VP – Bob Jenson**
 - iii. **2nd VP – Shirley Heber**
 - iv. **Secretary – Treasurer – Pam Kieffer**
 - v. **Board Member at Large – Rhani Resuello and Carmelle Miller**
 - vi. **New Professional Board Member – Stephanie Eckstrom**
 - vii. **Nominations Committee (2) – Jeff Kistler and Katie Harding**
- b. **Education/Scholarship:** no applications have been received yet. Second reminder will be sent out this week.
- c. **Membership Recruitment:** Discussion held on membership incentives. Lezlee moved that we establish a “Member Get a Member” campaign for 2011. For every new member they recruit, a current member will have a chance to win their choice of a PF2 one year ASCLS membership, or registration for the Fall Collaborative Conference. The motion was seconded by Susan. Motion carried.
- d. **Government/Professional Affairs:** no report.
- e. **New Professionals:** no report
- f. **Student Forum:** no report
- g. **Publications:** report by Lezlee.
 - i. Deb Thomas will be distributing an online survey to students.
 - ii. Spring Volusion assignment due date Feb. 15. Publication in March.

4. Old Business:

- a. 2011 Spring meeting – fliers being developed. Program in place. Deb reminded the board that all board members are expected to attend this meeting.
- b. ASCLS-SD Booth display has arrived.
- c. ASCLS-SD pins have been ordered; due to be received in four weeks.
- d. Licensure task force update – 148 surveys have been received so far out of 210 distributed. Survey responses were tabulated and reviewed by the board. Deb will reconvene the task force in the near future to develop a survey monkey for current members.
- e. Last call for volunteers to attend Leg Days. Michelle Friesen, Tanya Crockett and Rachael Schilder are scheduled to attend, sponsored by ASCLS-SD.

5. New Business:

- a. **Women in Science** – request to again contribute to this meeting, to be held in Sioux Falls on March 9, 2011. Expected attendance is 400 female students. Shirley moved that ASCLS-SD contribute \$50 again this year. Motion seconded by Bob. Motion carried.
- b. Brief discussion was held on accounts for the 2011 Fall Meeting. Suggestion was made to keep one account rather than establish two – much easier for bookkeeping and reconciliation of accounts. Will discuss at next Fall Collaborative Committee meeting.
- c. Discussion held regarding recent suggestion to develop a standardized format for writing speaker objectives for upcoming ASCLS-SD meetings. Criteria will be established and posted on the website if speakers desire to use it, but will not be mandatory so as not to offend the speakers.
- d. Deb requested nominations for member awards. Suggestions were made and discussed regarding Member of the Year and New Professional.
- e. **Leadership Academy** – Stephanie Eckstrom has expressed interest in attending and requested sponsorship by ASCLS-SD if she is accepted.
- f. **Administrative Assistant** - this suggested appointed position was discussed a number of years ago. A job description was written by Mona; Lezlee will distribute this to the board for review. The position would be voluntary with no wages and no term limits. Request for all board members to review and be prepared to discuss at the March conference call.

The next conference call is scheduled for March 8, 2011 at 5 pm.

Following a motion by Bob, seconded by Lezlee, the meeting was adjourned at 550 pm.

Minutes compiled and submitted by Shirley Heber