

ASCLS-SD Board of Directors Meeting  
DATE: February 1, 2010  
LOCATION: Conference Call  
TIME: 5:30 pm (Central Standard Time)

**Meeting called to order at 5:40 pm by Susan Lopez.**

**Members present:** Susan Lopez, Deb Pravecek, Deb Piper, Michelle Friesen, Michael Woolheater

Members absent: Mike Andersen, Shirley Heber, Ruth McFarland, Mary Jo Rohrbach, Janet McArthur, Kelsey Mertes.

**Committee members present:** Lezlee Koch, Renee Rydell, Owen Bain

**Treasury Report:** On hold due to treasurer absence. Question on YTD Budget column. Budget for next year will be discussed at budget meeting in March.

#### **Standing Committee Reports**

**Membership:** Lezlee reported that the National Member Services Committee is compiling a retirement survey to assess how many members will be retiring in the next several years and if members plan on retaining membership in ASCLS when retired.

**Education/Scholarship:** Deb Pravecek has sent out scholarship information and requests for student forum rep. Questions about scholarship eligibility were clarified.

**Government and Professional Affairs:** Kelsey Mertes is unable to attend Legislative Days.. Susan will e-mail program directors in the state to try and see if there are any interested students to attend in her place. Early registration deadline is February 15<sup>th</sup>. Susan will also ask Rick Pudwill about CLMA reps to leg days.

**Nominations:** Submit names of possible candidates to Lori and Jan by February 4<sup>th</sup>.

**New Professionals:** Michael Woolheater requested suggestions on recruitment. Deb Piper suggested he work on some ways to motivate the “younger crowd” to attend the state meeting.

**Spring Meeting:** Susan reported that the meeting will be in Spearfish on April 16<sup>th</sup>. Agreement for meeting site has been signed. Pat Tille will be mailing out information in the very near future. Carpool requests will be sent to all SD members.

**Fall Meeting:** Owen Bain reported November 8-9<sup>th</sup> 2010 has been reserved for ASCLS Fall Meeting in Huron, South Dakota. Work on the program has not begun. Susan will send Owen contact information for those who have volunteered to help with the meeting planning. Owen will try to set up monthly meetings in the beginning using the teleconferencing service through ASCLS.

**Publications:** Lezlee reported the following:

- Volusion articles have been assigned.
- Web page renewal will be \$150/year with ½ paid by Region V – Motion to approve by Deb Pravecek; 2<sup>nd</sup> by Deb Piper – motion passed
- Acrobat software needs updating – motion to approve Deb Pravecek; motion passed.
- Lezlee will be submitting Volusion for national award once again

#### **Region V/National Activity**

- Region V President’s council will meet via teleconference on 2/13/2010
- Membership survey is still planned for ASCLS-SD and region V.

**Old Business:**

1. Michael Woolheater will revisit vendors regarding sponsorship for an essay contest. Will be sending letter to the BOD for recommendations and approval.
2. Susan is working on SOP updates.

**New Business:**

Susan presented suggestions for Member of the Year and Keys to the Future. If board members have other suggestions, please submit to Susan as soon as possible. Susan will submit to the BOD for final vote.

An email will be sent to the BOD for input and voting.

1. **Science Fair:** Approval to give 50 dollar awards to any requesting Science Fair, within the \$300 limit approved by the Board. Deb Pravecek clarified that the HS science fair at SDSU and the SDSU Science and Engineering Fair are the same.
2. **Other Committee Activities**
  - a. Pat Tille will complete Ruth's current term as PACE chair and will assist Renee.
  - b. Deb Piper will bring membership committee together to brainstorm spring membership recruitment.

Adjournment: Mike Woolheater move to adjourn; Deb Pravecek 2<sup>nd</sup>.  
Meeting adjourned at 6:30 pm

Minutes by Susan Lopez and Deb Pravecek, edited by Shirley Heber