

**ASCLS-SD Board Meeting Minutes  
September 15, 2009**

Location: Conference Call

Board Present: Susan Lopez, Deb Pravecek, Shirley Heber, Ruth McFarland, Michelle Friesen, Lori Murray,

Board Absent: Deb Piper, Mike Andersen, Mary Jo Rohrbach, Janet McArthur, Michael Woolheater, Kelsey Mertes.

Committee members on the call: Kay Rasmussen, Kathy Andersen, Lezlee Koch, Nichole Taylor, Mona Gleysteen.

- I. **Call to order:** Susan called the meeting to order at 5:35 pm.
- II. **Secretary's report:** No corrections noted to minutes from April 21, 2009 board meeting and April 28, 2009 state meeting.
- III. **Treasurer's report:** No corrections noted to Treasurer's report, 8/15/09. Treasurer's books will be audited in October, 2009 (last audit September 2008.)
- IV. **Standing Committee Reports:**
  - a. **Membership:** Brief discussion held. Conference call to be held immediately following this meeting for committee and interested parties.
  - b. **Education/Scholarship:** Pat Tille has forms for SDSU students. Deb Pravecek will send out to other locations in January, 2010.
  - c. **Government/Professional Affairs:** Discussion held on how information is received from National ASCLS.
  - d. **Bylaws and Permanent Documents:** Lori Murray completed the requested updates to the bylaws and permanent documents, previously approved by the board. Susan will coordinate an email vote on a change to the Government Affairs job description, not previously voted on. The board reviewed proposed changes to the annual calendar; no vote required. Once all updates are completed, Lezlee will post the final document on the website with bookmarks.
  - e. **Nominations:** Lori discussed positions that will need to be filled this year, to include 2<sup>nd</sup> VP, New Professional Member-at-Large, and one Board Member-at-Large.
  - f. **Student Forum/New Professionals:** Kelsey and Michael are working on getting students and new graduates more involved in their career through ASCLS.
  - g. **Region V Meeting update:** Mona gave updates on the October meeting, to be held in Watertown Oct. 14-16. There will be 25 vendors. A raffle for a pheasant wall hanging will also be held. Registrations are light so far.

- h. **Publications:** Lezlee is working on updates to the ASCLS-SD website. The publications committee has expanded. Lezlee will continue to chair this committee, with assistance from members Shirley Heber, Rhani Rusello, Tracy Busche and Becky Aman.

**V. New Business:**

- a. **Future Spring/Fall meetings:** Permanent meeting rotation discussed. Discussion held on moving fall meetings to November each year, and on moving to a 2-day format. Susan will send out an online vote to the board for final decision.

Ruth made a suggestion to offer videoconferencing to remote sites to increase participation.

Discussion held on finding additional sites to host one-day spring meetings.. Susan will contact Rapid City ASCLS members for feedback on their preference of hosting spring or fall meetings.

- b. **Provide the Face:** Susan briefly discussed the theme adopted this year by national ASCLS. Susan requested suggestions on how we can gain more visibility for our profession at the state level.

- c. **Next meeting:** Susan will check with Mona to set up a brief state meeting at the October Region V meeting. Proposed dates of Wednesday, October 14 at 530 pm, or Thursday, October 15 at 730 am.

- d. **Upcoming dates of interest:**

September 28, 2009: SD Health Career Connections network conference. Cedar Shores, Chamberlain, SD. Attendees: Pat Tille, Susan Lopez, Deb Pravecek.

October 14-16, 2009: Region V ASCLS Fall Meeting, Watertown, SD.

October 20, 2009: SD Scrubs Camp. Contact Susan for more information.

Motion made by Deb Pravecek, seconded by Ruth, to adjourn the meeting. Motion passed. Meeting was adjourned at 7 pm.

Submitted by Shirley Heber  
ASCLS-SD Secretary-Treasurer