

ASCLS-SD Board of Director Meeting Minutes
September 20, 2008

If you ever have questions on any Board of Director meetings or action items, please feel free to contact any Board of Directors member.

Location: Avera McKennan Laboratory

Present: Mike Andersen, Susan Lopez, Deb Pravacek, Shirley Heber

I. Call to order: Mike called the meeting to order at 10:15 a.m.

II. Secretary's report: Previous minutes from April 2008 were posted on the ASCLS-SD website. Deb made motion to accept the minutes as posted, Susan second. Minutes were approved.

III. Treasurer's report: Deb presented the final 2007-2008 budget report.

Deb made a motion that we give \$500 start-up funding towards the 2009 Tri-State Meeting. This amount will be paid back to our account from the proceeds of the meeting. Susan seconded the motion. Motion passed.

IV. Old Business:

Website update was tabled, due to the absence of Michael Woolheater.

Recap of recent national ASCLS meeting held in Washington, DC in July 2008. A lengthy discussion was held on how student forum representatives are chosen, and developing guidelines and expectations for all attendees. Suggestion was also made to develop guidelines on interviewing and awarding ASCLS student scholarships. Mike will develop this and present at a later date.

V. New Business:

- a. Region V Meeting Restructuring. The next 6 year schedule was discussed, with dates and locations evaluated to make sure that state and regional meetings will not cause conflicts for individual state attendees. 2013 (Fargo) and 2014 (Rochester) may need to be swapped to avoid state meeting conflicts.
- b. Member Connectivity: Discussed new benefits to members, including ASCLS eNewsbytes, Cap Whiz, and CE announcements. Any member not receiving these should contact any of the Board members to make sure we have the correct email address. Board discussed what actions can be taken over the next 6 months to assure member connectivity. Several ideas were discussed for incentives, but board members were in agreement that networking is the most important way for members to stay in touch and connect as an organization.
- c. Shirley made a motion to discard all receipts and records older than 7 years, seconded by Deb. Motion passed.
- d. Discussed state meeting to be held in Chamberlain in October, 2008. Susan will get copies of brochures to hand out, along with state pins.
- e. Leadership Academy material is now available. Suggestion to put the Academy CD on the website, and to give to new members. CLEC will be giving the CD and brochures to state laboratory educators. Susan will also check on availability of the Leadership Academy booklet.
- f. Deb will contact Nichole Taylor, student rep, and assist with setting up a student social. State clinical laboratory instructors will be invited to this open forum, with the intent to discuss the national ASCLS meeting and show the Leadership Academy CD.

Discussion held on holding quarterly board meetings. No dates have been set for the next meeting. Mike will contact members by email with future date options. The meeting was adjourned at 1215 p.m. by Mike Andersen. Susan made motion, Shirley second.

Submitted by Shirley Heber
ASCLS-SD Secretary-Treasurer