

ASCLS-SD Board of Directors Meeting Minutes
September 8, 2007

ASCLS-SD BOD Meeting Minutes

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Present: Lori Murray, Kelly Thomas (via phone), Ruth McFarland, Tanya Stuckey, Susan Lopez

I. Call to order

II. Previous Minutes Summary – on web

III. Treasury Report

1. Over budget by ~\$1500
 - a. Leg days
 - b. Membership development
2. 2008 budget at \$16750
3. Leadership Academy as a line item for \$3000 – Lori to discuss with Deb, then send out for vote.
4. Delinquent Student loan \$1000, now in process of getting back

IV. Society annual reports Summary

1. Update from National - Lori
2. Education – Ruth: 25 PACE session credits
3. CLMA collaboration – Lori: Licensure and competitive bidding
4. Gov/Prof affairs – no report
5. Membership
6. Contact lapsed members ASAP by BOD

V. Publications

1. Lezlee to finish year, Shirley Heber to take over
2. Web Page – Michael: Reviewed update
 - Likes
 - Scrolling
 - Personal Pictures
 - Suggestions
 - Color is a little darkDrop downs get lost with scrolling
3. Sponsors for Website – establish a committee to make contacts to vendors, ref labs, etc.
4. Charge for link to their website

VI. Scholarships

Mike (with Susan's help) should contact instructors for lists by end of November; Applications should be available in December for sending in January.

VII. New business

- A. Brainstorming goals for 07-08
 1. Scope of practice
 2. Licensure
 3. Leg Day in SD (Shirley working on this)
 4. Membership
 5. Find out why people aren't renewing membership
 6. Newsletter currently goes to members; get account list/contacts and send
 7. Market lunch and learns to facilities
 8. When people join, have paragraph in "thanks for joining" letter that states their administrator/HR is being notified.
 9. Frequently asked questions – clarification document – for joining, benefits, etc.
 10. Include explanation of ASCP vs ASCLS
 11. Retention of Student to FYP – find out what would keep them in?
 12. Look to create a bond with SDAHO, Clinic Managers Association, HR Association to try to gain visibility in the workplace and support for importance of educational opportunities and keep them abreast of licensure and workforce shortage issues.
- B. Tri-state attendance? Lori, Mona, Deb, Susan (for sure)
- C. 2008 Tri-State: Chamberlain Oct 6, 7, 8, Cedar Shore Resort
 1. Looking for committee chairs, members to assist.
 2. PACE: program committee – ask for speaker forms 30 days in advance in order to process.
- D. Leg days 2008 to attend: Ruth, Susan, Michael
- E. Leadership Academy – Susan: future applicants/attendees assistance from ASCLS-SD
- F. Yankton, 1 day spring April 18, 2008
- G. Students Fee to tri-state – find a way to help students attend